

Join Oulton College Admissions Team – Make a Lasting Impact

Oulton College is on the move! As we undergo a period of significant growth, we're looking for passionate and dedicated individuals to join our **Admissions Department** and help shape the future of our students.

If you're a self-starter who thrives on helping others reach their full potential, this could be your next opportunity. We're seeking individuals who are not only strong communicators but also enterprising problem-solvers with a true passion for education and career development.

What You'll Do:

- Build strong relationships with students, staff, and external partners
- Represent Oulton College in promotional events and presentations
- Collaborate with internal departments to support strategic enrollment goals
- Work closely with prospective students and Admissions team to guide them through the admissions process

What We're Looking For:

- Excellent communication and presentation skills
- Strong relationship-building abilities
- A solutions-oriented mindset and the ability to work independently
- Enthusiasm for helping others pursue meaningful careers

What We Offer:

- Competitive annual salary aligned with industry standards
- Health benefits (50/50 co-pay with employer)
- Group Retirement Savings Plan with employer matching contributions
- Positive and supportive work environment
- Opportunities for professional growth and advancement

Be part of a team that's dedicated to changing lives and building futures. Apply today and help others do more than the ordinary—help them do something extraordinary.

To apply: please send your resume to careers@oulttoncollege.com